



Alachua County, Board of County Commissioners
 Department of Growth Management
 10 SW 2nd Ave., Gainesville, FL 32601
 Tel. 352.374.5249, Fax. 352.338.3224
<http://growth-management.alachuacounty.us>

Submit Application to:
 Development Services Division

PLANNED DEVELOPMENT WITH TRANSFER OF DEVELOPMENT RIGHTS

GENERAL INFORMATION (BY APPLICANT/ AGENT)

Applicant/Agent: _____ Contact Person: _____
 Address: _____ Phone: (_____) _____ - _____
 Email address: _____

SENDING PROPERTY DESCRIPTION

Property Owner: _____ Property Address: _____
 City: _____ State: _____ Zip: _____ Phone: (_____) _____ - _____
 Tax Parcel #: _____ - _____ - _____ Section: _____ Township: _____ Range: _____ Grant: _____
 Total Acreage: _____ Zoning: _____ Land Use: _____

RECEIVING PROPERTY DESCRIPTION

Property Owner: _____ Address: _____
 City: _____ State: _____ Zip: _____ Phone: (_____) _____ - _____
 Tax Parcel #: _____ - _____ - _____ Section: _____ Township: _____ Range: _____ Grant: _____
 Total Acreage: _____ Zoning: _____ Land Use: _____

NUMBER OF UNITS TRANSFERRED: _____

CERTIFICATION

I, the undersigned applicant, hereby certify that the information contained in this application is true and correct to the best of my knowledge and belief. I hereby grant the appropriate County personnel permission to enter the subject property during reasonable hours so that they may investigate and review this zoning request.

Signature of Applicant/Agent: _____ Date: _____

Applications shall be submitted no later than 4:00 PM on the submittal deadline date



REQUIRED ATTACHMENTS

The following items must accompany your application at the time of submittal. No applications will be accepted without these attachments. Please submit the application fee, check made payable to Alachua County Board of County Commissioners, one paper copy and one digital copy of the following:

- Proof of neighborhood workshop.
- Legal description.
- Property Owner's Affidavit, notarized.
- Proof of payment of taxes on all parcels.
- Detailed directions to the site.
- Detailed description of request and an explanation of why the request is consistent with the County's Comprehensive Plan and Unified Land Development Code.
- Statement of objectives concerning the proposed development.
- Statement that all land within the PD-TDR shall be under the unified control of the applicant and indicating the type of legal instrument that will be created to provide for management of common areas.
- Analysis of impact of the proposed development on public facilities and services.
- Proposed or amended Zoning Master Plan, including the following:
 - A scaled plan showing the general location of all roads and other transportation facilities, land uses, storm-water facilities, conservation areas, recreational facilities, and open space areas.
 - Dimensional standards for each use, such as: minimum lot area, width, and depth; minimum and maximum density; maximum building height; minimum setbacks; floor area ratios or ground coverage.
 - A phasing plan, if appropriate (phasing plans shall include the location of each development phase, the number of acres in each phase, the number and type of dwelling units in each phase, the number of nonresidential square feet in each phase, the date the phasing plan is to begin, the approximate date for completion of each phase, and the final completion date of the project).
 - A proposed list of development conditions.
- Topographic survey of the property, in the same scale as the Zoning Master Plan, showing boundaries of property and adjacent properties, roads, all existing or proposed utilities, easements and rights-of-way, all structures on site, and the location of any on-site conservation areas and buffers. (topographic maps are available from the North Central Florida Regional Planning Council or USGS topographic survey).
- Conceptual utility service plan including availability of gravity or forced sanitary sewer service, potable water supply and proposed lift station locations, a survey showing any and , and a narrative describing the proposed methodology for managing the storm-water run-off.
- Environmental Resources Checklist, conducted by a qualified professional (certain requests may require a more extensive natural resources assessment).
- A digital copy of each of the above, in either Microsoft Word or Adobe PDF format.